GOVERNMENT OF ASSAM
OFFICE OF THE **DIRECTOR OF HIGHER EDUCATION**, ASSAM,
KAHILIPARA, GUWAHATI-19.
****

No.DHE/CE/Misc/267/2016/32   Dated Kahilipara, the

From:-   Smti. Gitimoni Phukan, *A.C.S.*
          Director of Higher Education, Assam
          Kahilipara, Guwahati-19.

To,

          The Principal (All),
          ....College/ Mahavidyalaya,

Sub: Regarding Guidelines for appointment of Principals in Provincialised Colleges of
          Assam.

Ref: Govt. O.M. No. AHE.45/2019/2, dated 25-02-2019.
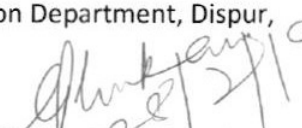
Sir/Madam,

      In inviting a reference to the subject cited above, I would like forward herewith
the Govt. O.M. mentioned under reference in connection with appointment of Principals in
Provincialised Colleges of Assam for favour of kind information and necessary action.

Yours faithfully

Director of Higher Education, Assam
Kahilipara, Guwahati-19.

Memo No.DHE/CE/Misc/267/2016/32-A   Dated Kahilipara, the
Copy to:-
1) The Joint Secretary to the Govt. of Assam, Higher Education Department, Dispur,
   Guwahati-6 for information.

Director of Higher Education, Assam
Kahilipara, Guwahati-19.

No. AHE.45/2019/2   Dated Dispur, the 25th February, 2019.

OFFICE MEMORANDUM

Subject: **Guidelines for Selection of Principals in Provincialised Colleges of Assam.**

In cancellation of all previous Govt. OMs, the Government of Assam in Higher Education Department is pleased to notify the following guidelines for selection of Principals in Provincialised Colleges of Assam.

(i)   A Master 's Degree with at least 55% marks (or an equivalent grade in a point scale whenever grading system is followed) by a recognised University.

(ii)   A Ph.D Degree in concerned/allied/relevant discipline(s) in the institutions concerned with evidence of published work.

(iii)   Associate Professor/Professor with a total experience of fifteen years of teaching/research/Administration in University/Colleges and other institutions of Higher Education.

(iv)   A minimum score as stipulated in the Academic Performance Indicator (API) based on Performance Based Appraisal in Appendix III for direct recruitment of Professors in Colleges.

(v)   A relaxation of 5% may be provided at the graduate and master's level for the Scheduled Caste/Schedule Tribe/Differently abled (Physically and visually differently abled) categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions. The eligibility marks of 55% marks or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based on only the qualifying marks without including any grace mark procedures.

(vi)   A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D Degree holders, who have obtained their Master's Degrees prior to 19th September, 1991.

(vii)   Upper age limit of 55 years as per prescribed Rules.

Now the UGC vide regulation dated 18-07-2018 has modified the eligibility criteria for the post of Principals of Provincialised Colleges as shown below :

(i)   Ph.D Degree.

(ii)   Professor/Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.

(iii)   A minimum of 10 research publications in peer reviewed or UGC listed journals.

(iv)   A minimum of 110 Research Score as per Appendix II at Table-2.

This Office Memorandum is issued as per UGC regulation dated 18-07-2018.

Sd/-(Maninder Singh IAS)
Principal Secretary to the Govt. of Assam
Higher Education Department.
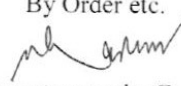
Memo No. AHE.45/2019/2-A   Dated Dispur, the 25th February, 2019.
Copy to :-

1. All Vice- Chancellors of Universities of Assam.
2. The Director of Higher Education, Assam, Kahilipara, Guwahati-19 for information and follow-up action.
3. The Director of Education, BTC, Kokrajhar, BTAD, Assam for information and follow-up action.
4. P.S. to Hon'ble Education Minister, Assam, Dispur, Guwahati-6.
5. P.S. to Principal Secretary, Higher Education Department, Dispur, Guwahati-6.
6. P. S. to Commissioner & Secretary, Higher Education Department, Dispur, Guwahati-6.
7. P.S. to Secretary, Higher Education Department, Dispur, Guwahati-6.
8. All Registrars of Universities of Assam.

By Order etc.

Joint Secretary to the Govt. of Assam
Higher Education Department
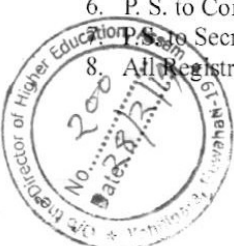
APPLICATION FORM FOR THE POST OF PRINCIPAL (PROVINCIALISED COLLEGES) IN ASSAM

PART-A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name in (Block Letters)   :

2. Father's Name   :

3. Mother's Name   :

4. Department & Institution   :

5. Current Designation & Grade Pay   :

6. Date of last promotion   :

7. Date and Place of Birth   :

8. Sex   :

9. Marital Status   :

10. Nationality   :

11. Indicate whether belongs to SC/ST/OBC   :
    category
    (if yes, produce document)

12. Address for Correspondence (with Phone No.)   :

13. Permanent Address (with Pin Code)   :

14. Academic Qualifications (from HSLC to post   :
    Graduate)

Examinations	Name of the Board/University	Year of Passing	Percentage of marks obtained	Division/Class/Grade	Subject

14. Research Degree(s)

Degrees	Title	Date of award	University
M.Phil.			
Ph.D./D.Phil			
D.Sc./D.litt.			

15. Participation in the corporate life of the Institution (Certificate from the Head of the Institution is to be produced)

16. Period of Teaching Experience (in years) :

    (Certificate is to be produced)

17. Research Experience (in years) :

    (Certificate is to be produced)

18. Details of Research Guidance :

    (Certificate is to be produced)

19. Administrative experience (in years) :

    (Certificate is to be produced)

20. Any other information that the applicant may like to mention :

Signature of the Candidate

(with Date)

PART-B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of this PBAS Proforma before filling out this section)

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

A) Research Paper Published in journal:

Sl. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	API Score

Full Papers in Conference Proceedings (Abstracts not to be included)

Sl. No.	Title with page nos.	Details of Conference Publication	No. of co-authors	Whether you are the main author	API Score

B) Research Publications (book):

Sl. No.	Title with page nos.	Book Title, editor & publisher	ISSN / ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score

Research Publications chapters in books, other than refereed journal articles:

Sl. No.	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score

III(C) RESEARCH PROJECTS:

III(C) (i) Sponsored Projects carried out/ongoing:

Sl. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs. in Lakh)	API Score

III(C) (ii) Consultancy Projects carried out/ongoing:

Sl. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs. in Lakh)	Whether policy document / patent as outcome	API Score

III(C) (iii) Completed Projects: Quality Evaluation:

Sl. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs. in Lakh)	Whether policy document / patent as outcome	API Score

III(C) (iv) Projects Outcome/Outputs: (Major policy documents of Govt. Bodies at Central and State level):

Sl. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs. in Lakh)	Whether policy document / patent as outcome	API Score

III(D) RESEARCH GUIDANCE:

Sl. No.	Number of Enrolled	Thesis Submitted	Degree Awarded	API Score
III(D) (i) M.Phil.				
III(D) (ii) Ph.D.				

III (E) & III(E) (i) Refresher Courses, Training Courses, Teaching-learning-evaluation Technology Programmes, Soft Skill Development Programmes, Faculty Development Programmes:

Sl. No.	Programme	Duration	Organised by	API Score

III(E) (ii) Presentation of Papers in Conferences/Seminars/Workshops etc:

Sl. No.	Title of Paper presented	Title of Conference / Seminar	Organised by	Whether international / national / regional / state level / local University / College level	API Score

Participation in Conference / Seminar / Workshop etc:

(International 7 / each, National 6 / each, Regional / State 5 / each, Local 3 / each)

Sl. No.	Title of Conference/Seminar	Organised by	Whether international / national / regional / state level / local University / College level	API Score

III(E) (iii) Invited Lectures of presentations or Conferences/Symposia:

Sl. No.	Title of Lecture/Academic Session	Title of Conference/Seminar	Organised by	Whether international / national	API Score

TOTAL SCORE =

Signature of the Candidate

(Full Name)

(Name of the Institution where working)

(Date)